





MACKENZIE COUNTY

COMMITTEE OF THE WHOLE MEETING

**AUGUST 13, 2024
10:00 AM**

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, August 13, 2024
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the July 16, 2024 Committee of the Whole Meeting	5
DELEGATIONS:	4.	a) Royal Canadian Mounted Police (RCMP) – Crime Statistics (11:30 a.m.)	13
BUSINESS:	5.	a) MasterCard Statements – May & June 2024	19
		b) Cheque Registers – July 15 – August 9, 2024	21
		c) Revised Bylaw 1332-24	23
		d) Land Use Bylaw Update	29
		e) Draft Mackenzie County Strategic Plan	33
		f)	
		g)	
POLICY REVIEW:	6.	a) Repeal Bylaw 538-05 Ambulance Services Bylaw	39
		b) Repeal Bylaws 139-98 and 173-99 To Approve An Agreement Between The Municipal District Of Mackenzie No. 23 And The Town Of High Level Respecting The Hutch Lake Recreation Area	47
		c)	
		d)	

CLOSED MEETING: *Freedom of Information and Protection of Privacy Act* Division
2, Part 1 Exceptions to Disclosure

7. a) None

 b)

**NEXT MEETING
DATE:**

8. a) Regular Council Meeting
 August 14, 2024
 10:00 a.m.
 Fort Vermilion Council Chambers

ADJOURNMENT:

9. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13, 2024
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Minutes of the July 16, 2024 Committee of the Whole Meeting

BACKGROUND / PROPOSAL:

Minutes of the July 16, 2024 Committee of the Whole Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the July 16, 2024 Committee of the Whole Meeting be adopted as presented.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, July 16, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

- PRESENT:**
- | | |
|------------------|--------------------------------------------------------------------------------------------|
| Joshua Knelsen | Reeve (left the meeting at 11:48 a.m.) |
| Walter Sarapuk | Deputy Reeve |
| Peter F. Braun | Councillor |
| Cameron Cardinal | Councillor |
| David Driedger | Councillor |
| Ernest Peters | Councillor |
| Garrell Smith | Councillor (joined the meeting at 10:05 a.m.,
left the meeting at 12:30 p.m.) |
| Lisa Wardley | Councillor (virtual) |
| Dale Wiebe | Councillor (joined the meeting virtually at
10:18 a.m., left the meeting at 12:30 p.m.) |
- REGRETS:**
- | | |
|---------------|------------|
| Eileen Morris | Councillor |
|---------------|------------|
- ADMINISTRATION:**
- | | |
|-----------------|-------------------------------------------------------------------|
| Darrell Derksen | Chief Administrative Officer |
| Don Roberts | Director of Community Services |
| Jennifer Batt | Director of Finance |
| Caitlin Smith | Director of Planning & Development |
| Willie Schmidt | Fleet Maintenance Manager |
| Louise Flooren | Manager of Legislative & Support Services/
Recording Secretary |
| Landon Driedger | Agricultural Fieldman |
- ALSO PRESENT:**
- | | |
|---------------------------------------------------------|-----------------------------------------------------------------------|
| Rural Municipalities
of Alberta Executive
Members | Paul McLaughlin
Wyatt Skovron
Tasha Blumenthal
Karen Rosvold |
| Samaritan's Purse | Mike & Jane Voth |

Minutes of the Committee of the Whole Meeting for Mackenzie County held on July 16, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION COW 24-07-083 MOVED by Councillor Braun

That the agenda be adopted with the following additions:

- 5. c) Mackenzie County Irrigation Initiative Update
- 5. d) Field of Dreams Stampede Donation
- 5. e) Summer Log Haul
- 5. f) Emergency Advisory Committee Meeting Date
- 5. g) Grazing Lease Access

CARRIED

Councillor Smith joined the meeting at 10:05 a.m.

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the June 25, 2024 Committee of the Whole Meeting

MOTION COW 24-07-084 MOVED by Councillor Driedger

That the minutes of the June 25, 2024 Committee of the Whole Meeting be adopted as presented.

CARRIED

DELEGATION: 4. a) FoodCycler Municipal Solutions – Zoom

Councillor Wiebe joined the meeting virtually at 10:18 a.m.

MOTION COW 24-07-085 MOVED by Councillor Wardley

That a recommendation be made to Council that the FoodCycler Municipal Solutions Pilot Project be implemented for 100 units to start.

CARRIED

BUSINESS: 5. a) Peace River Boat Guide

MOTION COW 24-07-086 MOVED by Councillor Smith

That a recommendation be made to Council that Mackenzie County collaborate with Mackenzie Frontier Tourism Association and other organizations through the Community

Services Committee to provide input for the Peace River Boat Guide.

CARRIED

BUSINESS: 5. c) Mackenzie County Irrigation Initiative Update (ADDITION)

MOTION COW 24-07-087 **MOVED** by Councillor Cardinal

That the Irrigation Feasibility Summary be received for information.

CARRIED

BUSINESS: 5. d) Field of Dreams Stampede Donation (ADDITION)

MOTION COW 24-07-088 **MOVED** by Councillor Braun
Requires Unanimous

That a recommendation be made to Council that a donation be made to the 2024 Field of Dreams Stampede in the amount of \$1,000.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:12 a.m.

BUSINESS: 5. e) Summer Log Haul (ADDITION)

MOTION COW 24-07-089 **MOVED** by Councillor Peters

That the Summer Log Haul discussion be received for information.

CARRIED

BUSINESS: 5. g) Grazing Lease Access (ADDITION)

MOTION COW 24-07-090 **MOVED** by Councillor Driedger

That the Grazing Lease Access discussion be received for information.

CARRIED

BUSINESS: 5. b) **Cheque Registers – June 17 – July 12, 2024**

MOTION COW 24-07-091 **MOVED** by Deputy Reeve Sarapuk

That the June 2024 Online/Direct Debit payments, and the cheque registers and EFT's from June 17 – July 12, 2024, be received for information.

CARRIED

BUSINESS: 5. f) **Emergency Advisory Committee Meeting - Date (ADDITION)**

MOTION COW 24-07-092 **MOVED** by Councillor Braun
Requires Unanimous

That a recommendation to Council be made that the Emergency Advisory Committee Meeting be scheduled for August 13, 2024.

CARRIED UNANIMOUSLY

DELEGATION: 4. c) **Rural Municipalities of Alberta Executive Member Visit**

Reeve Knelsen left the meeting at 11:49 a.m. and turned over the chair to Deputy Reeve Sarapuk.

Deputy Reeve Sarapuk recessed the meeting 12:01 p.m., Councillor Smith and Councillor Wiebe left the meeting at 12:30 p.m., and Deputy Reeve Sarapuk reconvened the meeting at 12:36 p.m.

MOTION COW 24-07-093 **MOVED** by Councillor Braun

That the Rural Municipalities of Alberta (RMA) executive members visit be received for information.

CARRIED

DELEGATION: 4. b) **Samaritan's Purse – Mitigation Assistance and Work July update**

MOTION COW 24-07-094 **MOVED** by Councillor Cardinal

That the Samaritan’s Purse July update on the Mitigation assistance provided to residents and administration be received for information.

CARRIED

POLICY REVIEW: 6. a) None

CLOSED MEETING: 7. a) Dispositions Update

MOTION COW 24-07-095 **MOVED** by Councillor Driedger

That the Disposition Update be TABLED to the next Regular Council Meeting.

CARRIED

NEXT MEETING DATE: 8. a) Meeting Dates

Committee of the Whole Meeting
August 13, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 9. a) Adjournment

MOTION COW 24-07-096 **MOVED** by Councillor Driedger

That the July 16, 2024 Committee of the Whole meeting be adjourned at 1:10 p.m.

CARRIED

These minutes will be presented for approval at the August 13, 2024 Committee of the Whole meeting.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer



Mackenzie County

REQUEST FOR DIRECTION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13, 2024
Presented By:	Don Roberts, Director of Community Services
Title:	DELEGATION Royal Canadian Mounted Police (RCMP) – Crime Statistics

BACKGROUND / PROPOSAL:

Members of the Fort Vermilion RCMP will be present to discuss crim statistics and other points of interests brought forward.

A copy of the crime statistics are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP crime statistics reports be received for information.

Author: D. Roberts **Reviewed by:** _____ **CAO:** D. Derksen



2024-08-06

Josh Nelson
Reeve
Mackenzie County, AB

Dear Mr Nelson,

Please find attached the quarterly Community Policing Report for the period from April 1st to June 30th, 2024. This report provides a detailed overview of human resources, financial data, and crime statistics for the Fort Vermilion Detachment.

As we progress through summer, I would like to reflect on the 2023 wildfire season, which was one of the most devastating in Alberta's history. In preparation for the 2024 wildfire season, the Alberta RCMP has ensured that we are well-prepared to meet the needs of the communities we serve. This proactive approach involved early staffing of our Division Emergency Operations Center to facilitate the processing of information and the deployment of additional resources to communities under threat. Although the moderate weather in May and June resulted in fewer wildfires compared to 2023, we have observed an increase in wildfire activity towards the end of July. The Alberta RCMP remains vigilant and ready to respond as these wildfires continue to threaten our citizens and communities.

Additionally, the recently announced G7 meeting scheduled to take place in Kananaskis in 2025 will require significant coordination and effort. While the specific dates have yet to be released, planning is already underway. As more information becomes available regarding the event and the expectations for the Alberta RCMP, we will keep our communities informed.

Thank you for your ongoing support and engagement. I am always available to discuss your community-identified policing priorities and any ideas you may have to enhance our service delivery. As the Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

S/Sgt Kevin Wright

S/Sgt Kevin Wright

Detachment Commander
Fort Vermilion Detachment





Fort Vermilion Provincial Detachment Crime Statistics (Actual) April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	1	1	0%	0%	0.1
Drug Enforcement - Trafficking		2	5	1	2	3	50%	50%	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	5	1	3	4	33%	33%	0.0
Cannabis Enforcement		0	0	1	0	0	N/A	N/A	0.0
Federal - General		0	3	3	2	3	N/A	50%	0.5
TOTAL FEDERAL		3	8	5	5	7	133%	40%	0.5
Liquor Act		15	23	15	39	16	7%	-59%	1.8
Cannabis Act		1	1	1	1	0	-100%	-100%	-0.2
Mental Health Act		27	44	34	26	30	11%	15%	-1.2
Other Provincial Stats		66	96	118	113	53	-20%	-53%	-0.9
Total Provincial Stats		109	164	168	179	99	-9%	-45%	-0.5
Municipal By-laws Traffic		1	0	1	2	0	-100%	-100%	0.0
Municipal By-laws		5	4	2	0	2	-60%	N/A	-1.0
Total Municipal		6	4	3	2	2	-67%	0%	-1.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		9	7	6	8	11	22%	38%	0.5
Property Damage MVC (Reportable)		24	37	34	22	40	67%	82%	1.7
Property Damage MVC (Non Reportable)		4	9	6	6	8	100%	33%	0.5
TOTAL MVC		37	53	46	36	59	59%	64%	2.7
Roadside Suspension - Alcohol (Prov)		0	11	5	45	19	N/A	-58%	7.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		195	306	367	540	235	21%	-56%	31.4
Other Traffic		8	5	1	1	1	-88%	0%	-1.8
Criminal Code Traffic		72	48	18	33	30	-58%	-9%	-9.9
Common Police Activities									
False Alarms		9	10	9	10	8	-11%	-20%	-0.2
False/Abandoned 911 Call and 911 Act		58	33	36	36	87	50%	142%	6.1
Suspicious Person/Vehicle/Property		11	19	19	14	30	173%	114%	3.3
Persons Reported Missing		5	7	2	6	9	80%	50%	0.7
Search Warrants		2	1	0	0	0	-100%	N/A	-0.5
Spousal Abuse - Survey Code (Reported)		60	46	79	76	93	55%	22%	9.6
Form 10 (MHA) (Reported)		0	0	0	2	2	N/A	0%	0.6



Fort Vermilion Provincial Detachment Crime Statistics (Actual) April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	0	0	0	4	300%	N/A	0.6
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		4	11	5	2	4	0%	100%	-0.9
Other Sexual Offences		2	12	1	3	0	-100%	-100%	-1.3
Assault		92	92	104	104	149	62%	43%	12.6
Kidnapping/Hostage/Abduction		1	1	1	1	4	300%	300%	0.6
Extortion		1	0	1	3	0	-100%	-100%	0.1
Criminal Harassment		9	5	7	11	6	-33%	-45%	0.0
Uttering Threats		24	39	24	26	29	21%	12%	-0.3
TOTAL PERSONS		134	160	143	150	196	46%	31%	11.4
Break & Enter		6	5	11	10	15	150%	50%	2.3
Theft of Motor Vehicle		6	10	15	21	17	183%	-19%	3.3
Theft Over \$5,000		0	0	1	4	1	N/A	-75%	0.6
Theft Under \$5,000		11	4	16	14	16	45%	14%	2.0
Possn Stn Goods		1	1	5	2	2	100%	0%	0.3
Fraud		7	5	6	12	11	57%	-8%	1.5
Arson		4	3	2	3	8	100%	167%	0.8
Mischief - Damage To Property		41	43	43	45	49	20%	9%	1.8
Mischief - Other		77	84	96	118	110	43%	-7%	10.0
TOTAL PROPERTY		153	155	195	229	229	50%	0%	22.6
Offensive Weapons		32	8	13	10	18	-44%	80%	-2.6
Disturbing the peace		16	52	56	28	38	138%	36%	2.0
Fail to Comply & Breaches		62	60	40	38	21	-66%	-45%	-10.4
OTHER CRIMINAL CODE		11	18	19	10	16	45%	60%	0.2
TOTAL OTHER CRIMINAL CODE		121	138	128	86	93	-23%	8%	-10.8
TOTAL CRIMINAL CODE		408	453	466	465	518	27%	11%	23.2



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	MasterCard Statements – May & June 2024 (HANDOUT)

BACKGROUND / PROPOSAL:

As per Policy FIN028, Mastercard statements are to be reviewed by Council at the Committee of the Whole Meetings.

Administration will provide a copy of the May & June 2024 Mastercard statements at this meeting for Councils review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2024 Budget

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN028 Credit Card Use

Author: J.Batt **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the MasterCard statements for May and June 2024 be received for information.

Author: J.Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole
Meeting Date:	August 13, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	Cheque Registers – July 15 – Aug 9,2024

BACKGROUND / PROPOSAL:

At the request of Council, cheque registers are to be viewed by Council during Committee of the Whole meetings.

All invoices are authorized by Managers, Directors, and/or the CAO in accordance with the Purchasing Policy FIN025. Cheques and EFT's are released on a weekly or bi-weekly basis unless otherwise required for operational needs. Copies of June 2024 Online/Direct Debit payments, and the July 15 – Aug 9, 2024 cheque registers will be available at the meeting.

OPTIONS & BENEFITS:

Administration will continue to present all cheque registers at each Committee of the Whole meeting.

COSTS & SOURCE OF FUNDING:

2024 Budget

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

Author: J Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the July 2024 Online/Direct Debit payments, and the cheque registers and EFT's from July 15 – Aug 9,2024, be received for information.

Author: J Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole
Meeting Date:	August 14, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	Revised Bylaw 1332-24

BACKGROUND / PROPOSAL:

On April 8th, 2024 Council passed the 2024 Tax Rate Bylaw 1332-24. Recently administration identified an error in the within the bylaw, requiring a Revised 2024 Tax Rate Bylaw be approved.

The tax notices sent to ratepayers in May were all calculated correctly according to the tax rate bylaw, and MIL rates as directed by Council.

As per section 63 of the Municipal Government Act:

63(1) *A council of a municipality may, by bylaw, revise any of its bylaws or any one or more provisions of them in accordance with this section.*

(2) *A bylaw under this section may*
(g) *make changes, without materially affecting the bylaw in principle or substance,*

(i) to correct clerical, technical, grammatical or typographical errors in a bylaw,

(3) *The title of a revised bylaw must include the words “revised bylaw”.*

(4) *A bylaw under this section must not be given first reading until after the chief administrative officer has certified in writing that the proposed revisions were prepared in accordance with this section.*
 RSA 2000 cM-26 s63;2017 c13 s1(5)

A copy of the CAO approval is on record.

OPTIONS & BENEFITS:

Author: J. Batt Reviewed by: _____ CAO: _____

Option #1

Pass all three readings of the Tax Rate Bylaw at this meeting.

COSTS & SOURCE OF FUNDING:

Funding have been collected via the tax billing process and relative of the approved 2024 operating and capital budget approvals.

COMMUNICATION / PUBLIC PARTICIPATION:

Update Tax Rate Bylaw on County website.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Revised Bylaw 1332-24 for Mackenzie County.

Author: J. Batt Reviewed by: _____ CAO: _____

REVISED BYLAW NO. 1332-24

**BEING A BYLAW OF
THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
ASSESSABLE PROPERTY WITHIN MACKENZIE COUNTY
FOR THE 2024 TAXATION YEAR**

WHEREAS, Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 8th, 2024; and

WHEREAS, the estimated municipal operating revenues from all sources other than property taxation total \$11,769,323; and

WHEREAS, the estimated municipal expenses (excluding non-cash items and requisitions) set out in the annual budget for the Mackenzie County for 2024 total \$40,424,640 (total expenses); and the balance of \$21,989,497 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,318,015; and

WHEREAS, the estimated amount required for future financial plans to be raised by general municipal taxation is \$5,347,805; and

THEREFORE, the total amount to be raised by general municipal taxation is \$28,655,317; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund Requisition (including Opted Out School Board):

	Base	(Over)/Under	Total
Residential and Farmland	\$ 3,268,046	\$ 3,222	\$ 3,271,268
Non-Residential	\$ 3,460,652	\$ 4,741	\$ 3,465,393
Total	\$ 6,728,698	\$ 15,481	\$ 6,736,661

Lodge Requisition:

	Base	(Over)/Under	Total
Total Lodge Requisitions	\$ 486,502	\$ 1,850	\$ 488,352

Designated Industrial Property (DIP):

	Base	(Over)/Under Levy	Total
Total DIP Requisitions	\$75,095	(\$144)	\$74,951

WHEREAS, the Council of Mackenzie County is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated municipal expenses and the requisitions: and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act (MGA)*, Revised Statutes of Alberta, 2000; Chapter M-26, as amended, and

WHEREAS, the assessed value of all property in Mackenzie County as shown on the assessment roll is:

Taxable Assessment:

Residential	\$ 1,302,634,050
Farmland	\$ 47,996,170
Non-Residential	\$ 292,049,450
Machinery & Equipment	\$ 18,484,530
Designated Industrial Properties/Linear	\$ 977,149,730
Total	\$ 2,638,313,930

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$ 9,303,412	\$ 1,302,634,050	0.007142
Farmland	\$ 1,713,943	\$ 47,996,170	0.035710
Non-Residential	\$ 16,580,818	\$ 1,269,199,180	0.013064
Machinery & Equipment	\$ 241,482	\$ 18,484,530	0.013064
Sub-Total	\$ 27,839,655	\$ 2,638,313,930	
Revenue estimated due to the established minimum	\$ 815,662		
Total	\$ 28,655,317		

Notwithstanding the foregoing, the minimum tax for:

- Residential shall be **\$500** (five hundred dollars)
- Limited Access Seasonal Residential **\$100** (one hundred dollars)
- Non-Residential shall be **\$600** (six hundred dollars)
- Farmland shall be **\$300** (three hundred dollars)

Alberta School Foundation Fund (including Opted Out School Board):

	Tax Levy	Taxable Assessment	Tax Rate
Residential and Farmland	\$ 3,271,268	\$ 1,345,299,990	0.002432
Non-Residential	\$ 3,465,393	\$ 938,082,090	0.003694
Total ASFF	\$ 6,736,661	\$ 2,283,382,080	

	Tax Levy	Taxable Assessment	Tax Rate
Total Lodge Requisition	\$ 488,352	\$ 2,624,376,260	0.000186

Designated Industrial Properties/Linear	\$74,951	\$ 981,721,420	0.000076
Total DIP Requisitions	\$74,951	\$ 981,721,420	0.000076

Grand Total	\$35,955,281
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(including requisitions)

2. That this bylaw shall take effect on the date of the third and final reading.
3. This Bylaw shall be known as the 2024 Tax Rate Bylaw.

READ a first time this 14th day of August, 2024.

READ a second time this 14th day of August, 2024.

READ a third time and finally passed this 14th day of August, 2024.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole
Meeting Date:	August 13, 2024
Presented By:	Caitlin Smith, Director of Planning and Development
Title:	Land Use Bylaw Update

BACKGROUND / PROPOSAL:

Administration has received the most recent version of the proposed Land Use Bylaw. Comments from Council and the public have been addressed and included in this version. The summary is attached and the Land Use Bylaw will be distributed as a handout due to the size volume.

Administration would like for this project to be advertised and brought for third reading in September.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Part of the capital budget.

COMMUNICATION / PUBLIC PARTICIPATION:

Conducting public consultation as per MGA requirements.

POLICY REFERENCES:

N/A

Author: L Braun **Reviewed by:** C Smith **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Land Use Bylaw update be received for information.

Author: L Braun **Reviewed by:** C Smith **CAO:** _____

General Changes to the Land Use Bylaw

Red text in the bylaw indicates a change in wording or new wording. In addition to the red text in the bylaw, below is a summary of the content changes.

Land Use District Changes

The following table provides a summary of the changes to the land use districts.

Existing Bylaw	Summary of changes
Agricultural 1	Addition of permitted uses, additional regulations added.
Agricultural 2	Addition of permitted uses, additional regulations added.
Forestry	Addition of permitted use.
Country Residential	Addition of permitted and discretionary uses.
Country Recreational 2	Creation of a new land use district.
Rural Industrial Light	Addition of permitted use.
Institutional	Addition of permitted uses.
Urban Fringe	Addition of discretionary uses, lot area adjustment.
Hamlet Country Residential	Addition of permitted uses, lot area adjustment.
Hamlet Residential 1	Addition of discretionary use, additional regulations added.
Hamlet Residential 1A	Addition of discretionary use, additional regulations added.
Hamlet Residential 1B	Addition of discretionary use, additional regulations added.
Tiny Home Community	Creation of a new land use district.
Manufactured Home Subdivision	Adjusted lot width.
Zama City Mixed Use	Addition of permitted and discretionary uses.
Zama City Residential Business	Addition of a discretionary use.

Definitions

Below is a list of changes to the definitions.

Existing Bylaw	Summary of changes
Dwelling – Single Detached	Adjusted definition to differentiate from Tiny Home.
Hospital	Adjusted definition.
Health Centre	Addition of use definition.
Intensive Greenhouse	Addition of use definition.
Tourism – Minor/Major	Addition of use definition.

Regulations

Summary list of more minor regulation changes.

Existing Bylaw	Summary of changes
Rear Laneways	Indicated development is not permitted in rear laneways.
Securities	Updated security regulations to align with current practice.
Garden Suites	Clarified Garden Suites are only permitted on lots with an existing dwelling.
Tarp Shelters	Added that Tarp Shelters must be maintained in good repair.
Airport Vicinity Overlay	Added in the High Level Airport and updated the AVPA boundaries to match the current AVPA bylaw.
Landscaping and Screening	Added Highways 697, 35 and 58 to landscape buffer requirement regulation.
Parking	Added visitor parking stall requirement for Dwelling – Duplex use.
Garden Suite	Rule modified to allow for a Secondary Suite on the same lot.
Signs	Adjusted sign requirements.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Draft Mackenzie County Strategic Plan

BACKGROUND / PROPOSAL:

Administration has been editing and updating the Draft Mackenzie County Strategic Plan using ideas in input from Council and senior management.

The revised Draft Strategic Plan is attached for Councils review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Sarapuk **Reviewed by:** _____ **CAO:** D. Derksen

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Draft Mackenzie County Strategic Plan be received for information.

Author: _____ Reviewed by: _____ CAO: D. Derksen

Mackenzie County Strategic Plan



About us

Mackenzie County sprawls across 19,179,281 acres, claiming the title of Alberta's largest municipality and showcasing remarkable diversity. Its landscape boasts a blend of boreal forests, wetlands, hills, and flowing rivers. Currently encompassing agriculture, forestry, oil & gas, mining, and tourism, we are eager to embrace new and developing industries. Mackenzie County is home to the youngest population in Canada with the average age of 28 years and the highest rate of children per capita. We are dedicated to promoting the simple rural life style, while expanding our industries to keep them active and thriving for future generations.

Vision

To shape the county and our communities future to be a safe, free, affordable and prosperous place to live, work, and play . To raise families, pass down traditional values, enjoy life, operate and grow business for now and generations to come.

DRAFT



Goals

01

Foster an environment where affordability is prioritized, enabling individuals and enterprises to thrive and contribute to the viability of the region.

02

Pursue and secure access to lands and resources, recognizing their importance for sustainability while providing for the development and growth of the region.

03

Actively seek and create opportunities for the development and support of initiatives that enhance the value of the resources we produce and unlock new avenues for growth and prosperity within the region.

04

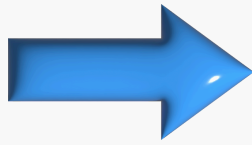
Attract outside industry and investment, fostering large-scale development while ensuring that our infrastructure and services are prepared to accommodate our continually growing population.

05

Strive to preserve the essence of our heritage, upholding its values, principles, and history, while actively advocating for the sustainability of natural resources and resilience of our industries.

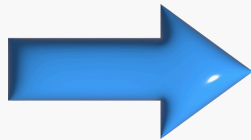
Objectives

Foster an environment where affordability is prioritized, enabling individuals and enterprises to thrive and contribute to the vibrancy of the region.



- Competitive MIL Rates
- Continue to promote a simple way of life
- Fair Utility Rates
- Being financially responsible to achieve long-term stability and success

Pursue and secure access to public lands and resources, recognizing their importance for sustainability while providing for the development and growth of the region.



- Creation of titled land
- Diversify existing energy infrastructure
- Transfer of LOC roads and access
- Continued involvement with NWSAR in regards to sub regional planning
- Develop methods of bringing agricultural lands in production while taking other needs and infrastructure into consideration
- Advocate for more equitable grazing acres in the region
- Preserve access to fiber for mills to remain sustainable
- Influence and lobby higher levels of Government to remove roadblocks for developing industry
- Further Ag Food Processing
- Support Oil & Gas Industry

Actively seek and create opportunities for the development and support of initiatives that enhance the value of the resources we produce and unlock new avenues for growth and prosperity within our community.



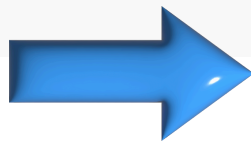
- Develop a strong marketing plan
- Prepare data to highlight potential resources available for potential investment
- Support private and public entities that showcase opportunities in the region

Attract outside industry and investment, fostering large-scale development while ensuring that our infrastructure and services are prepared to accommodate our continually growing population.



- Support REDI
- Marketing Initiative
- Become more investment ready
- Encourage electrical generation
- Planning utilities for future infrastructure needs
- Grow and Collect Local Investment knowledge

Strive to preserve the essence of our heritage, upholding its values, principles, and history, while actively advocating for the sustainability of natural resources and resilience of our industries.



- Highlight the lifestyle that the working industry can provide
- Support partners such as MARA, Agricultural Societies and Recreation Boards
- Lobby Ministers, MLA, Schoolboard



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13th, 2024
Presented By:	Don Roberts, Director of Community Services
Title:	Repeal Bylaw 538-05 Ambulance Services Bylaw.

BACKGROUND / PROPOSAL:

In continuing efforts to review and repeal obsolete or outdated bylaws, administration brings forward:

Bylaw 538-05 Ambulance Services Bylaw

This Bylaw provided the authority for the Municipal District of Mackenzie #23 to operate Ambulance Services within the corporate limits.

Since this time, Alberta Health Services have assumed the operations of Provencal Ambulance Services.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Bylaw 538-05

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a recommendation be made to Council to repeal Bylaw 538-05 Ambulance Services Bylaw.

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

BYLAW NO. 538/05

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF PROVIDING AMBULANCE SERVICES
WITHIN THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

WHEREAS the Municipal Government Act, RSA, 2000 c. M-26, provides that the Council of a Municipality may pass a Bylaw for the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 wishes to establish that the Mackenzie Regional Emergency Services, a municipal department, provide Ambulance Services within the corporate limit of the Municipal District of Mackenzie; and to provide for efficient operation of such services; and

WHEREAS, the Municipal Government Act, RSA, 2000 c. M-26, provides that when a municipality provides an ambulance service, the council may by bylaw prohibit any person other than the municipality from providing the same or similar ambulance service in all or part of the municipality.

NOW THEREFORE, the Council of the Municipal District of Mackenzie, in the Province of Alberta, enacts as follows:

SECTION 1 NAME OF BYLAW

- 1.1. This Bylaw may be cited as the "Ambulance Services Bylaw".

SECTION 2 INTERPRETATION

- 2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to Ambulance Services in the Municipality, the provisions of this bylaw shall apply.

SECTION 3 DEFINITIONS

3.1 In this Bylaw:

- (a) “Ambulance” means a motor vehicle that is intended to be used for the transportation of patients, but does not include an aircraft or a motor vehicle exempted under the regulations or used in an inter-hospital transfer service;
- (b) “Ambulance Service” means a service associated directly or indirectly with the transportation of patients using an ambulance for emergency medical services in accordance with the legislation and regulations of the Province of Alberta;
- (c) "Council" means the Council of the Municipal District of Mackenzie No. 23.
- (d) "Mackenzie Regional Emergency Services" means a municipal department of the Municipality and licensed ambulance operator;
- (e) “Municipality” means the Municipal District of Mackenzie No. 23.
- (f) “operator” means a person licensed under the Act to provide ambulance services;
- (g) “patient” means a person who is or appears to be in need of medical attention;

SECTION 4 AMBULANCE SERVICE

- 4.1 The Municipal District of Mackenzie shall provide ambulance service through the Mackenzie Regional Emergency Services or by such other means as it deems suitable.
- 4.2 The Council by this Bylaw hereby prohibits person or persons from carrying on the same or similar ambulance service within the municipal boundaries of the Municipality, except as may otherwise provided for in this Bylaw.

**Municipal District of Mackenzie No.23 Bylaw 538/05
Ambulance Services Bylaw**

- 4.3 Section 4.1 shall not apply to person or persons responding pursuant to a request for mutual aid or under an agreement for mutual aid.
- 4.4 Mackenzie Regional Emergency Services shall provide ground Ambulance transportation of all Alberta Health and Wellness Emergency Health Services Air Ambulance Services between airports and health care facilities located within the Municipality excluding,
 - (a) Air Ambulance Services provided by Aeromedical Emergency Services Ltd. while contracted by Alberta Health and Wellness Emergency Health Services for Air Ambulance services.
- 4.5 “Within the boundaries of the Municipality” includes all provincial (primary and secondary) highways, airports and bridges, regardless of provincial or municipal agreements or maintenance obligations to those highways, airports and bridges.
- 4.6 Nothing in this Bylaw shall prohibit any Ambulance Service located outside of the Municipality from transporting a person or persons to an airport, hospital or other health care facility within the Municipality from a location or locations outside of the Municipality.
- 4.7 Notwithstanding anything contained in the Bylaw, in even of any emergency conditions including a disaster or other event, that prevents or limits the Municipality or any other municipality with respect to providing services, the Director of Mackenzie Regional Emergency Services or Senior ranking member on duty of the said department, may provide Ambulance Service to another community or authorize other persons to provide Ambulance Services within the Municipality, or both, until such time as the disaster or other event has been dealt with.

**Municipal District of Mackenzie No.23 Bylaw 538/05
Ambulance Services Bylaw**

- 4.8 That this Bylaw does not apply to:
- (a) Any private vehicle that is not an Ambulance or any vehicle used to provide taxi service within the Municipality, or
 - (b) An Ambulance(s) or motor vehicles owned or contracted by a health authority for the provision of inter-facility transfers.
- 4.9 Mackenzie Regional Emergency Services shall, while providing Ambulance Service within the Municipality, obey all Provincial legislation, regulations and Municipal bylaws, including but not limited to those respecting the standards of Ambulance Service, the maintenance standards of vehicles used to provide Ambulance Service, the qualifications of persons used as attendants and drivers to provide Ambulance Service and such other matters relating to the supply of Ambulance Service within the Municipality and other municipalities as approved by Council.
- 4.10 That the Reeve and Chief Administrative Officer of the Municipality be authorized to enter into agreements with other municipalities for the provision of Ambulance Services.
- 4.11 That the Municipality shall, by a notice published in a newspaper of general circulation within the service district of Mackenzie Regional Emergency Services or in writing, announce to any other Ambulance Service operators the effective date of the prohibition contained in Section 4.

SECTION 5 FEE FOR SERVICE

- 5.1 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.
- (a) The fees and charges set out in schedule "A" may be amended by Council resolution.

SECTION 6 OFFENSES AND PENALTIES

- 6.1 Any person, who contravenes section 4.2 of this Bylaw is guilty of an offense under this Bylaw, and upon a conviction, is liable to a fine of not less than \$2,500.00.
- 6.2 That every day during which such contravention continues shall be deemed to be a separate offense.

This Bylaw shall come into force and effect upon third and final reading and Bylaw 520/05 is hereby repealed.

First Reading given on the 13th day of December 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"C. Woodward" (signature on file)
Christine Woodward, Executive Assistant

Second Reading given on the 13th day of December 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"C. Woodward" (signature on file)
Christine Woodward, Executive Assistant

Third Reading and Assent given on the 13th day of December 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"C. Woodward" (signature on file)
Christine Woodward, Executive Assistant

**AMBULANCE SERVICES BYLAW 538/05
SCHEDULE "A"**

FEE FOR SERVICE:

As per the current Alberta Blue Cross Rates

Adopted this _____ day of _____ 20____.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 13, 2024
Presented By:	Don Roberts, Director of Community Services
Title:	Repeal Bylaw 139-98 and 173-99 To Approve An Agreement Between The Municipal District Of Mackenzie No. 23 And The Town Of High Level Respecting The Hutch Lake Recreation Area.

BACKGROUND / PROPOSAL:

In continuing efforts to review and repeal obsolete or outdated bylaws, administration brings forward:

Bylaw 139-98 and 173-99

These bylaws were developed in 1998 and 1999 dealing with an agreement between MD 23 and the town of High Level to allow the Town of High Level to operate the Hutch Lake Recreational Area.

Mackenzie County now operate the area.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Bylaw 139-88 and 173-99

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a recommendation be made to Council to repeal Bylaws 139-88 and 173-99.

Author: D Roberts Reviewed by: _____ CAO: _____

BYLAW NO. 139/98

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE
AN AGREEMENT BETWEEN THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
AND THE TOWN OF HIGH LEVEL
RESPECTING THE HUTCH LAKE RECREATION AREA.**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, the two municipalities may pass bylaws authorizing an agreement for the bylaws of one municipality to have effect inside the boundaries of the other municipality; and

WHEREAS, the council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to enter into such agreement.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the Municipal District of Mackenzie No. 23 approves the attached "Schedule A", namely the agreement between the Municipal District of Mackenzie No. 23 and the Town of High Level respecting the operative control, regulation, and administration on the property known as the Hutch Lake Recreation Area including the south side campsite and Day Use Area.
2. Municipal District of Mackenzie No. 23 authorizes their duly appointed signing authorities to sign such an agreement on behalf of the Municipal District of Mackenzie No. 23.
3. That this bylaw shall come into force and take effect upon receiving third and final reading, and shall expire effective April 1, 1999.

First Reading given on the _____ day of _____, 1998.

Betty Bateman, Chairperson

Eva Schmidt,
Municipal Secretary

Second Reading given on the _____ day of _____, 1998

Betty Bateman, Chairperson

Eva Schmidt,
Municipal Secretary

Third Reading and Assent given on the _____ day of _____, 1998.

Betty Bateman, Chairperson

Eva Schmidt,
Municipal Secretary

Approved

Refused

Bryan Clark, Official Administrator
Municipal Affairs

Bryan Clark, Official Administrator
Municipal Affairs

BYLAW NO. 173/99

BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,

TO APPROVAL
AN AGREEMENT BETWEEN THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
AND THE TOWN OF HIGH LEVEL
RESPECTING THE HUTCH LAKE RECREATION AREA.

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, the two municipalities may pass bylaws authorizing an agreement for the bylaws of one municipality to have effect inside the boundaries of the other municipality; and

WHEREAS, the council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to enter into such agreement.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the Municipal District of Mackenzie No. 23 approves the attached "Schedule A", namely the agreement between the Municipal District of Mackenzie No. 23 and the Town of High Level respecting the operative control, regulation, and administration on the property known as the Hutch Lake Recreation Area including the south side campsite and Day Use Area.
2. Municipal District of Mackenzie No. 23 authorizes their duly appointed signing authorities to sign such an agreement on behalf of the Municipal District of Mackenzie No. 23.
3. That this bylaw shall come into force and take effect upon receiving third and final reading.

First Reading given on the 20th day of May, 1999.


Betty Bateman, Chairperson


Eva Schmidt, Municipal Secretary

Second Reading given on the 20th day of May, 1999.


Betty Bateman, Chairperson


Eva Schmidt, Municipal Secretary

Third Reading and Assent given on the 20th day of May, 1999.


Betty Bateman, Chairperson


Eva Schmidt, Municipal Secretary

Bylaw 173/99

Schedule "A"

HUTCH LAKE OPERATION AGREEMENT

THIS AGREEMENT made in triplicate this 27th day of July AD, 1998.

BETWEEN Municipal District of Mackenzie No. 23
C/o Box 640
Fort Vermilion, Alberta
(hereinafter referred to as "M.D.")

OF THE FIRST PART

AND

TOWN OF HIGH LEVEL
C/o P.O. Box 485
High Level, Alberta
(hereinafter referred to as "TOWN")

OF THE SECOND PART

WHEREAS the M.D. and the Town have executed an agreement with regard to the operation of the facility known as Hutch Lake Recreation Area ("Hutch Lake")

AND WHEREAS Hutch Lake is located within the jurisdiction of the M.D.;

AND WHEREAS the Town desires to administer and enforce the Parks Bylaw no. 686 - 98 at Hutch Lake.

NOW THEREFORE THIS AGREEMENT WITNESSETH that for and in consideration of the Town operating the Hutch Lake Recreation Area the parties hereto agree as follows:

1. The M.D. agrees with the Town that any bylaw(s) administrative or enforcement, duly passed by the Town, shall be effective at Hutch Lake, notwithstanding that Hutch Lake is within the boundaries if the M.D. of Mackenzie No. 23;
2. That the said Town bylaw(s) shall be enforceable by the Town and shall be administered by the Town as it shall deem appropriate;
3. The M.D. and the Town shall each pass a bylaw approving the execution of this agreement and contents thereof;

4. This agreement shall ensure to the benefit of and be binding upon the heirs, executors, administrators, assignees and successors of the parties hereto.

IN WITNESS WHEREOF the parties hereto have caused these present to be signed by its proper officers duly authorized in that behalf.

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

Per: 
Chief Administrative Officer

Per: 
~~Chairperson~~ TREASURER

TOWN OF HIGH LEVEL

Per: 

Per: 


APPROVED

REFUSED


Bryan Clark, Official Administrator